

Hollon Oil Company On-Line Ordering Instructions

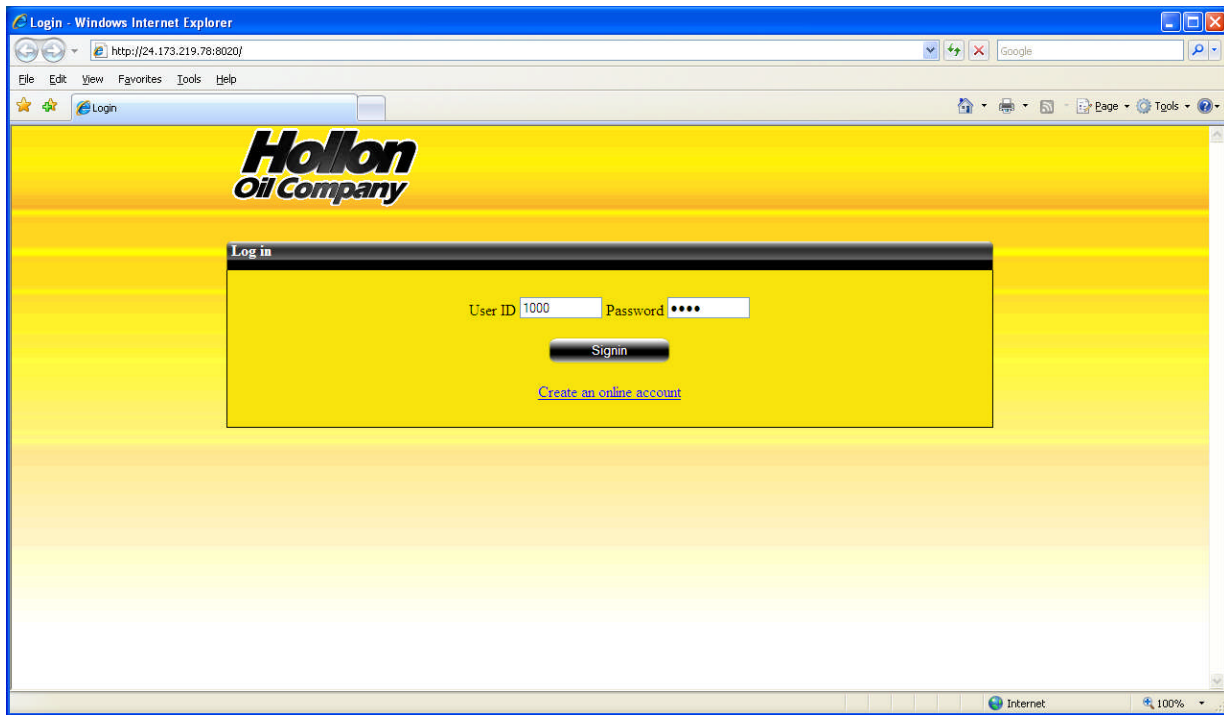
Thank you for signing up to utilize Hollon Oil Company's new On-Line Ordering. We hope this will help make your product ordering faster and easier.

Here are the basic instructions:

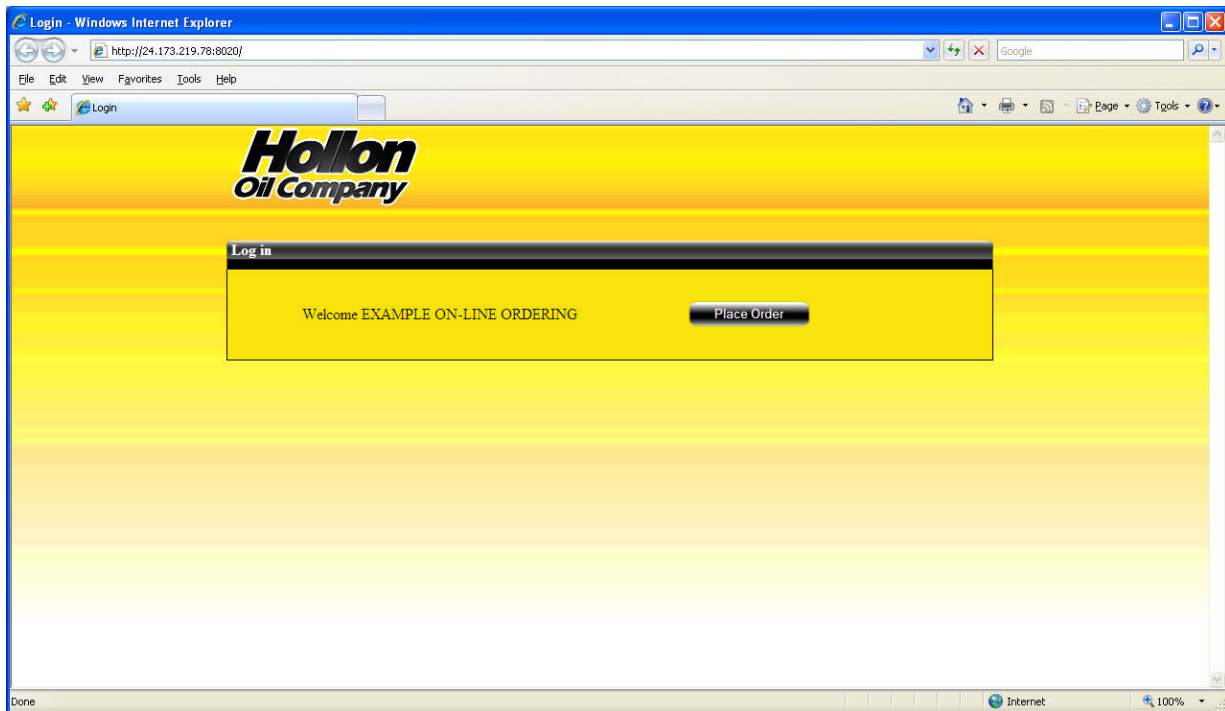
- Click [On-Line Ordering](#) from the www.hollonoil.com website or enter the website address <http://24.173.219.78:8020/>

- Save this website to your favorites.

- Log in with your User ID & Password.



- Select Place Order



- Specify the Ship To location if different than Bill To, Purchase Order # if needed, and any Comments or Instructions.

The screenshot shows a web browser window titled "Order Header - Windows Internet Explorer". The address bar contains the URL "http://24.173.219.78:8020/cjdev2p/wo003r.pgm". The page features the "Hollon Oil Company" logo at the top. Below the logo, there are two main sections: "Account Status" and "Processing Info".

Account Status

Status	Current	Over 30 Days	Over 60 Days	Over 90 Days	Total Balance
Totals	.00	.00	.00	.00	.00

Processing Info

Order Number: 990143568
Invoice Date: 5/22/2007
Account Number: 1000
Account Name: *** CASH ACCOUNT ***
Ship To: *** CASH ACCOUNT ***
Sales Rep: UN-ASSIGNED
P.O. Number:
Comments Instructions:

At the bottom of the "Processing Info" section, there is a "Continue" button. Below this section, there are two tabs: "Bill To" and "Ship To".

- Enter order qty's from the list of all available items sorted by product class and line.

Hollon Oil Company

Customer
 EXAMPLE ON-LINE ORDERING your order 990143568 for * * * CASH ACCOUNT *
 ** will be shipped to * * * CASH ACCOUNT * * *

Summary
 Total Pieces Total Amount

Product Class
 View Purchase History
 ANTIFREEZE
 BELTS
 BRAKE FLUID
 BRAKE PARTS CLEANER
 CAR CARE
 CAR CARE- DETAIL PRODUCTS
 CAR CARE- DRYING
 AGENTS POLISH
 CAR CARE- FRAGRANCES
 CAR CARE- POWDER CLEANERS
 CAR CARE- SHAMPOOS & CLEANERS
 CAR CARE- 5/30 DRYING
 AGENTS POLISH
 CAR CARE- 5/30 SHAMPOOS & CLEANERS
 CHEMICALS- MISC
 CHEMICALS- PROFESSIONAL
 DEGREASER
 DIESEL - DYED
 ENGINE ADDITIVE
 EQUIPMENT
 FILTER-AIR

Order Sheet
 Search

PREV. PRODUCT CLASS NEXT PRODUCT CLASS

Line	Number	Description	Order Quantity
ANTIFREEZE			
PRS	AF888	PRESTONE ANTIFREEZE DEX-COOL XL 6/1GL	
PRS	AF9000	PRESTONE HD (ELC) ANTIFREEZE 6 1GL	
PRS	AF977HD55	PRESTONE HD ANTIFREEZE 55GL	
PRS	AF977HD	PRESTONE HD ANTIFREEZE 6 1GL	
S-P	167056	SERVICE PRO COMPLETE 55GL	
S-P	167052	SERVICE PRO COMPLETE 6 1GL	
S-P	167066	SERVICE PRO COMPLETE 50 50 55GL	
S-P	167062	SERVICE PRO COMPLETE 50 50 6 1GL	
S-P	167076	SERVICE PRO HD (ELC) ANTIFREEZE 55GL	

- Or, select View Purchase History and only view items previously purchased. Use this feature for fast order entry.

- When finished with your order, select Review Order.

Hollon Oil Company

Customer
 EXAMPLE ON-LINE ORDERING your order 990143568 for *** CASH ACCOUNT ***
 ** will be shipped to *** CASH ACCOUNT ***
 Cancel Order Review Order

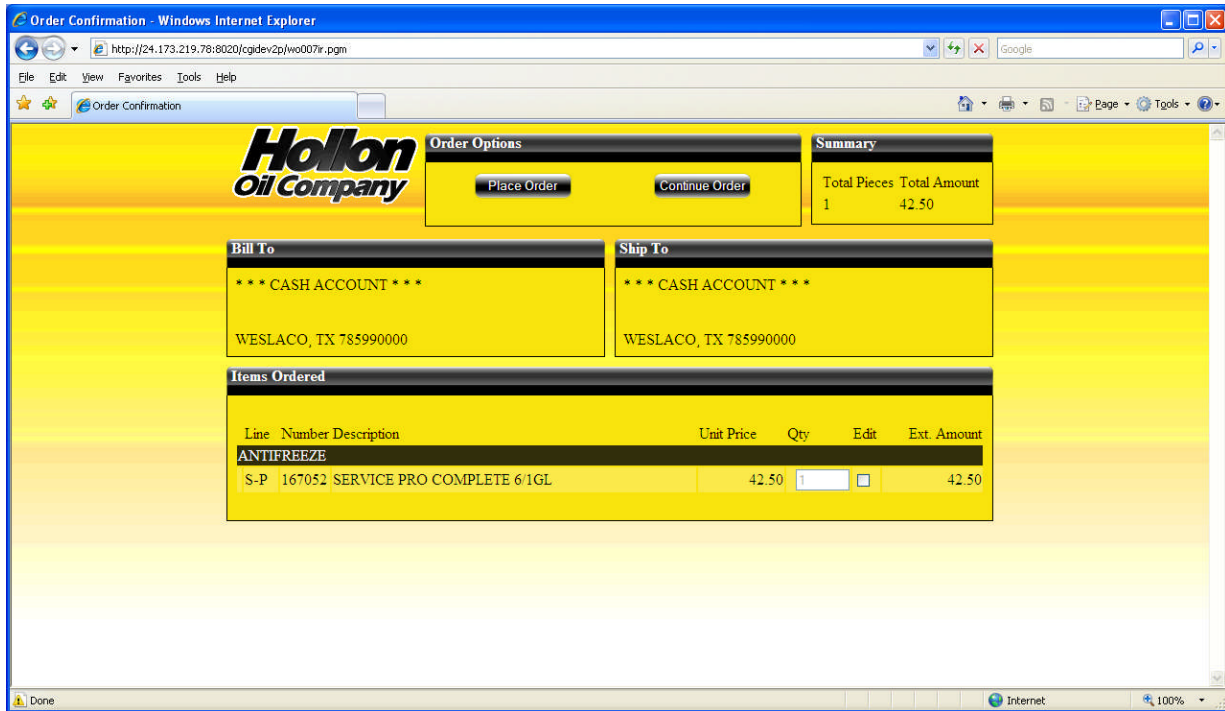
Summary
 Total Pieces Total Amount

Product Class
 View All Items
 ANTIFREEZE
 BRAKE PARTS CLEANER
 CAR CARE- DETAIL PRODUCTS
 CHEMICALS- MISC
 DEGREASER
 ENGINE ADDITIVE
 EQUIPMENT
 FILTER-AIR
 FILTER-CABIN AIR
 FILTER-FUEL
 FILTER-OIL
 FREON AC
 FUEL ADDITIVE
 GEAR OIL
 GEAR OIL- COMMERCIAL
 GEAR OIL- GL1 MINERAL
 GEAR OIL- SYNTHETIC
 GLASS CLEANER
 GREASE
 GREASE- HI TEMP
 GREASE- WHEEL BEARING
 HAND CLEANER

Order Sheet
 Search

Line	Number	Description	Order Quantity
ANTIFREEZE			
S-P	167052	SERVICE PRO COMPLETE 6/1GL	
BRAKE PARTS CLEANER			
SPC	4820	SERVICE PRO BRAKE PARTS CLNR N/F 12/19	
CAR CARE- DETAIL PRODUCTS			
SPD	6122	SP YELLOW EASY WAX EA	
CHEMICALS- MISC			
WAR	990258	WARREN CHARCOAL STARTER FLUID 12/1QT	
DEGREASER			
SPC	4220	SERVICE PRO ENGINE DEGREASER 12/15	
ENGINE ADDITIVE			
STP	55061	STP OIL TREATMENT 12/15	

- Place Order, Edit Order Qty's, or Continue Order.



-Once order is completed and placed, an email confirmation of the order will be sent to the email address you provided.

Please contact me if you have any problems or questions.

Thank you,

Steve Wilson
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